



TRAINING and DEVELOPMENT

List all relevant training courses undertaken including in-house and special training courses. This could include Health & Safety, First Aid, etc.

Course /Training Details	Place Attended / obtained from	Date From	Date To	Grade / Result

EMPLOYMENT - CURRENT EMPLOYMENT & PREVIOUS EMPLOYMENT IF LESS THAN THREE YEARS AGO

Employers Name & Address	Position Held	Date From	Date To	Reason for Leaving
1)				
Brief note of Duties and Responsibilities:				
2)				
Brief note of Duties and Responsibilities:				

Under the requirements of the Asylum and Immigration Act, are you currently eligible to work in the UK? YES NO

HEALTH: Are you aware of any aspect of your health which could affect your ability to undertake this job? YES NO If you answered YES to this question, please supply brief details:

.....

Please note: You may be required to complete a pre-employment medical questionnaire and / or consent to a medical examination for certain posts.

Under the requirements of working with young people, do you currently have a DBS certificate? YES NO

Please provide your DBS number:



REFERENCES: Please list two referees which can be contacted. One of which must be your most current or recent employer.

Name	Address	Organisation	Position	Contact No
1)				
2)				

ADDITIONAL INFORMATION: Use the space below to show you have the relevant skills, knowledge, and experience to do the job (as described in the Job Description and Personnel Specification). You may also wish to include details of home-based work, work in the community and or with voluntary groups etc. (Please use a separate sheet if necessary)

REHABILITATION OF OFFENDERS ACT (EXEMPTIONS) ORDER 1975

The Rehabilitation of Offenders Act 1974 provides that certain criminal convictions become “spent” after a passage of the time. This means that the law will treat them in most cases as if they had never happened and it is not necessary to disclose them on application forms. However, the Rehabilitation of Offenders Act 1974 (Exemption Order 1975) contains certain classes of employment where a person can be asked to disclose spent convictions. The post for which you are applying falls within that Order and you are therefore required to give details of all previous convictions, cautions or bind-overs, whether they are spent or not. (Please give details of this on a separate sheet.)

Failure to disclose information concerning previous convictions, cautions, or bind-overs may lead to dismissal or disciplinary action by the committee. Any information given will be treated in the strictest confidence and will be considered only in relation to an application for the post to which the order applies.

Under the requirements of the Rehabilitation of Offenders Act, do you have any criminal convictions including any pending YES NO (If you answered YES to this question, please supply details on a separate sheet.)

Terms and Conditions

For this application to be processed you must provide the following two items: **1)** Photocopy of your Passport OR Drivers License. **2)** Contactable personal reference details. Successful completion of the Induction is a part of the application process. Withholding, falsification, or omitting of relevant information by a successful candidate is grounds for dismissal or disciplinary action being taken.

Please read all the requirements and provide the relevant requisites before you sign your acceptance.

Declaration: I declare that the information given in this form is true to the best of my knowledge.

Signed: Date: / /

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All the details on the form have been checked by: _____ Date: / /

Position: _____

Application Approved: YES / NO